

MINUTES

September 16, 2019

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Martinez to approve Ordinance 2019-09-03 for the adoption of 2019-2020 budget for the City of Gregory. Motion was seconded by Alderwoman Zambrano and it carried with all ayes and 0 nays.

3. Discussion with possible action to adopt Ordinance 2019-09-04 for 2019 Tax Rate of the City of Gregory at \$.837182/100 value – Mayor Zambrano advised council that the collection amount would stay the same as last year with the rate increase. Motion was made by Alderwoman Zambrano to adopt Ordinance 2019-09-04 for the Tax Rate. Motion was seconded by Alderwoman Reyes and it carried with all ayes and 0 nays.

4. Discussion with possible action to approve an Audit Engagement Letter with S. Noel Snedeker, II Certified Public Accounting to provide services to the City of Gregory – Mr. Snedeker introduced himself to Council members and gave a brief introduction as to his services. Mayor Pro-Tem Martinez asked if he was a forensic auditor and he replied “yes I’m certified”. Alderwoman Zambrano made the motion to approve the agreement with Mr. Snedeker and motion was seconded by Mayor Pro-Tem Martinez. Motion carried with all ayes and 0 nays.

5. Discussion with possible action to approve Independent Contractor Confidentiality & None-Disclosure Agreement with Kindle Computer Works, Greg Kindle – Mr. Kindle was questioned about certain sections of his agreement. Mayor Pro- Tem Martinez asked about the section 1.3 on the training and Mr. Kindle said city would not be paying for his training. Section 1.4 Compensation – he said he has a retainer fee of \$400 per month and would charge \$65 per incident. An incident would be anything from removing viruses, installing software which he has not been charging and he has been on 24-hour call.

2.1 Confidential – Mr. Kindle explained that he is an administrator but City owns all domains.

3.3 He told members that the title of director is a term used but is not binding as an employee. He is a contractor. He stated that contract can be terminated with a 30-day notification by either party. Motion was made by Alderwoman Zambrano to approve the agreement with the modification of Sections 1.2 contract would be for 1 year and 30-day notification to terminate. Section 3.3 termination of contract with 30-day notification by either party standard fee would be \$500.00. Motion was seconded by Alderwoman Reyes and carried with all ayes and 0 nays.

6. Discussion with possible action to approve Paid Time Off Holidays for the Fiscal year beginning October 1, 2019 – Discussion was held and it suggested by Mayor Pro-Tem Martinez that he would like to have Good Friday included and Alderwoman Reyes suggested that we should include Veterans Day. Mayor said that we could allow 10 holidays but not to exceed 10 days. It was said that Thursday and Friday for Thanksgiving and 24 & 25 for Christmas would be permitted. They also approved Veterans Day and Good Friday. Motion was made by Alderman Flores to approve the 10 holidays and was seconded by Mayor Pro-Tem Martinez. Motion carried with all ayes and 0 nays.

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7. Discussion with possible action to approve amendment to Chapter 22 Paid Time Off Holidays – Alderwoman Zambrano recommended the change to remove from Chapter 22 – D4 to remove the wording “Shall not receive Holiday Pay”. It was recommended that an Amendment be added to Section 4 – Amendment F - Scheduling Vacation Leave during Holiday Pay – This will grant all employees vacation at the time they desire to take it so long there will be adequate staffing at all times. No two employees shall take vacation leave from a department at the same time. Preference will be given to senior employee, the employee who demonstrates the greater need for vacation at the conflicting time or the employee who makes earliest request. Motion was made by Alderwoman Zambrano to approve removal of wording to Chapter 22 D4 and the addition of Amendment F to Chapter 22 Paid Time Off – Holidays. Motion was seconded by Alderman Flores and it carried with all ayes and 0 nays.

EXECUTIVE SESSION – None

REPORTS

- 1. City Staff** – City Secretary reported currently working on water breaks, we have about 8 new homes being constructed through the GLO program. A new company called Baytown Ice will be coming into town. It will be located across from Live Oak Concrete off Colima St. Chief Cano gave his report and invited everyone to attend their National Night Out on October 1, 2019 from 6-8 p.m.
- 2. Volunteer Fire Department** – Chief Garza reported 2 calls and a live wire down call. Four members attended the Pipeline training and were invited to enter in the Bacon Fest being hosted by Ingleside. There will be prizes and money awarded to winners. This will take place November 5-8th.
- 3. Mayor and Council Members** – Mayor Pro-Tem Martinez told members he had attended the groundbreaking for ExxonMobil. Alderwoman Reyes said she had spoken with Ms. Orianna Diaz she is with Worley and she would like to make a presentation to Council members during our October meeting. Mayor Zambrano told members that this month’s sales tax was over \$100,000 and last month it was \$75,000. He will be attending meeting this month with TxDOT Thursday for 30 minutes to discuss the needs of the City and how the department can assist. Invited everyone to the Park for movie night Saturday there will be 150 goodie bags and hot dogs distributed to children and those attending. After that there will be other events such as Halloween trunk or treat and then the Christmas Parade. Alderwoman Zambrano recommended that for the next meeting under Executive Session do the evaluations of Police Chief and City Secretary under Personnel Matters.

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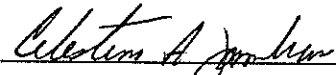
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ADJOURNMENT

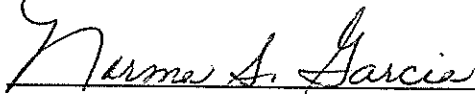
There being no further discussions, Alderwoman Reyes made the motion to adjourn meeting at 8:13 p.m. with Mayor Pro-Tem Martinez seconded the motion. The motion carried with all ayes and 0 nays.

CITY OF GREGORY, TEXAS



Celestino A. Zambrano, Mayor

ATTEST:



Norma S. Garcia, City Secretary